

## Project Plan

### Child Placements and Residential Care

### EIT Scrutiny Review

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<b>KEY TASK/MILESTONES</b>	<b>DETAILS/ACTIVITIES</b>	<b>DATE</b>	<b>RESPONSIBILITY</b>
<b>Scoping of Review Draft Project Plan</b>	Research Informal Discussions		Scrutiny Officer/ Link Officers/ Chairs and Vice Chairs
<b>Tri-Partite Meeting</b>	Formal meeting to discuss ideas for draft scope for consideration by Select Committee	20 May 2009	Chair and Vice Chair Scrutiny Officer Lead Officer Independent Officer Cabinet Member Corporate Director
<b>Select Committee Agree Scope and Project Plan</b>	Formal meeting to agree scope and project plan	27 May 2009	Select Committee
<b>Communications / Publicity of Review</b>			Scrutiny Officer Press and PR
<b>Stages 1 and 2:  Obtaining Evidence Baseline/Challenge</b>	Submission of evidence in response to key questions Select Committee conduct challenge and identify further information requirements	17 or 24 June 2009 (TBC) 15 July 2009 29 July 2009 (TBC) 12 or 19 August 2009 (TBC) 26 August 2009 (TBC)	Select Committee
<b>Stage 3: Identify opportunities for EIT</b>	Submission of evidence in response to key questions Select Committee consider and challenge options for EIT	30 September	Select Committee

<b>Stage 4: Review Options/ Agree way forward</b>	Members decide findings and recommendations	11 November 2009	Select Committee
<b>Circulate Draft Report to Contributors</b>		12 November 2009	Scrutiny Officer
<b>Tri-Partite Meeting</b>	Discuss draft findings and recommendations	To be arranged	Chair and Vice Chair Scrutiny Officer Link Officer Independent Officer Cabinet Member Corporate Director
<b>Final Agreement of Report</b>	Discussion of any issues raised at tri partite meeting and final agreement of report	Mid December 2009 (TBC)	Select Committee Cabinet Member Corporate Director Link Officer Independent Officer
<b>Consideration of Report by Executive Scrutiny Committee</b>	Presentation of report by Chair	5 January 2009	Executive Scrutiny Committee
<b>Report to Cabinet</b>	Presentation of report by Chair	1 February 2010	Cabinet